

**BY THE ORDER
OF THE COMMANDER
AIR MOBILITY COMMAND**

AMCI36-2001

14 May 1995

Personnel



**CHIEF OF SAFETY AND FLIGHT SAFETY
OFFICER ASSIGNMENTS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFD 36-20, *Accession of Air Force Military Personnel*, to establish policy, qualifications, and procedures for staffing command-wide officer appointments as chief of safety and flight safety officer. This publication requires collecting and maintaining information protected by the Privacy Act of 1974. Executive Order 9397, 22 November 1943, authorizes using the Social Security number (SSN) as a personal identifier. SSN is required for positive identification of personnel. It does not apply to Air National Guard and United States Air Force Reserve units.

1. Policy:

- 1.1. In order to attain AMC goals in the reduction of aircraft mishaps, it is extremely important that safety offices are staffed by highly qualified officers who have displayed the highest degree of professionalism. It is also desirable to offer career broadening tours in safety, of fixed length, for those officers demonstrating superior performance and exceptional growth potential. Safety staff experience is considered a positive asset in the selection of officers as unit commanders.
- 1.2. The tour for officers assigned to safety duty should be a maximum of 2 years.
- 1.3. Chiefs of safety (COS) and flight safety officers (FSO) assigned to unit manning document FSO positions, and squadron FSOs must be current and qualified in a unit-equipped (UE) aircraft.
- 1.4. Officer performance reports (OPR) should ensure that officers performing these duties obtain full recognition of their accomplishments. Squadron commanders may receive inputs from COS for OPRs of tenant unit and squadron duty FSOs.

2. Qualifications:

- 2.1. Chiefs of Safety:

2.1.1. Must have demonstrated superior performance, exceptional growth potential, and possess outstanding managerial and leadership abilities.

2.1.2. Should be a lieutenant colonel or lieutenant colonel-selectee currently on an approved, major command squadron commander operations list, have been on the PHOENIX EAGLE list at the time of appointment as COS or have previously been a flying squadron commander. Tenant units and those units that do not have oversight of the full range of safety functions (flying, ground, and weapons) are not required to fill their COS positions to the standard above.

2.1.3. Should have a minimum of 18 months of retainability on station from the date of selection. It is desirable that the selectee serve as chief of safety for 12 months. Commanders should avoid frequent turnover of personnel in these positions. Advice on suitability and retainability should be obtained from HQ AMC/DPAD prior to making selection.

2.1.4. Must be a current and qualified rated officer in a UE aircraft.

2.2. FSOs:

2.2.1. Must possess a record reflecting superior performance and potential for future advancement as squadron operations officer, squadron commander, or COS.

2.2.2. Must be an aircraft commander or higher with at least 1,000 hours total time, 300 of which must be in UE aircraft, or must be an instructor-navigator or flight nurse in the unit aircraft.

2.2.3. Should have a minimum of 18 months of retainability on station from the date of selection. It is desirable that the majority of this period be spent actually performing safety duties. Commanders should avoid frequent turnover of personnel in these positions. Advice on retainability should be obtained from HQ AMC/DPAO prior to making selection.

2.2.4. If not a qualified safety officer, submit request for school quota through safety channels immediately on selection.

2.3. Squadron FSOs. The same care in selecting squadron and detachment FSOs must be made to ensure the highest quality in safety management.

3. Application Procedure:

3.1. Commander notifies HQ AMC/DPAD of nomination of potential COS using the format at [Attachment 1](#).

3.2. COS notifies HQ AMC/SE of assignments of primary duty FSOs using the format at [Attachment 2](#). This letter of notification will be endorsed by the commander.

4. Formal School Selection:

4.1. HQ AMC/SEF notifies numbered Air Forces (NAF) of class dates and requests submission of names of attendees recommended for attendance.

4.2. NAFs will prioritize their lists of selectees prior to submission to HQ AMC/SEF.

4.3. NAFs have disapproval authority for their subordinate units for any nominee that does not meet minimum school selection prerequisites as stated in AFCAT 36-2223, *USAF Formal Schools*; AFI

91-202, *The US Air Force Mishap Prevention Program*; AFI 91-204, *Investigating and Reporting US Air Force Mishaps*; and AMC supplements.

TOM DOOLEY, General, USAF
Chief of Safety

Attachment 1**FORMAT FOR NOTIFICATION OF PROPOSED ASSIGNMENT TO CHIEF OF SAFETY DUTY****A1.1. MEMORANDUM FOR NAF/CC Date**

HQ AMC/DPAD

HQ AMC/SEF (info)

IN TURN

FROM: *Organization Commander*

SUBJECT: Notification of Proposed Assignment to Chief of Safety Duty

1. In accordance with AMCI 36-2001, *Chief of Safety and Flight Safety Officer Assignments*, the individual below is nominated as Chief of Safety, effective (*date*).

2. The individual is:

a. Grade, full name, SSN

b. Aeronautical rating and flying status code

c. Flying hours in following categories:

(1) Total time

(2) Total FP/IP time

(3) Total mission time

d. Current aircraft and hours flown

e. Other aircraft flown, year last flown, and hours

f. Description of any safety primary or additional duties and dates

g. Any formal safety training and dates

h. Date assigned current station

i. Date available to attend applicable course

j. On current PHOENIX EAGLE list or has previously been a flying squadron commander.

SIGNATURE BLOCK*Commander*

Attachment 2

FORMAT FOR NOTIFICATION OF ASSIGNMENT TO SAFETY STAFF DUTY

A2.1. MEMORANDUM FOR *Squadron or Wing/CC Date*

NAF/SEF HQ AMC/DPAD (*provide one copy to each*)

HQ AMC/SEF (info)

IN TURN

FROM: *Chief of Safety*

SUBJ: Notification of Assignment to Safety Staff Duty

1. In accordance with AMCI 36-2001, *Chief of Safety and Flight Safety Officer Assignments*, the individual below is nominated as wing flight safety officer, effective (*date*).

2. The individual is:

- a. Grade, full name, SSN
- b. Aeronautical rating and flying status code
- c. Flying hours in following categories:
 - (1) Total time
 - (2) Total FP/IP, IN or IH time, as applicable
 - (3) Total mission time
- d. Current aircraft and hours flown
- e. Other aircraft flown, year last flown, and hours
- f. Description of any safety primary or additional duties and dates
- g. Any formal safety training and dates
- h. Date assigned current station
- i. Date available to attend applicable course

SIGNATURE BLOCK

Chief of Safety

NOTE: : The commander will endorse this letter of notification.